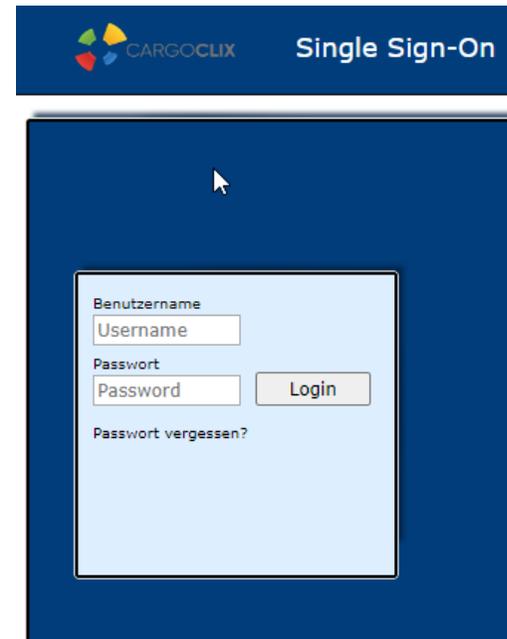
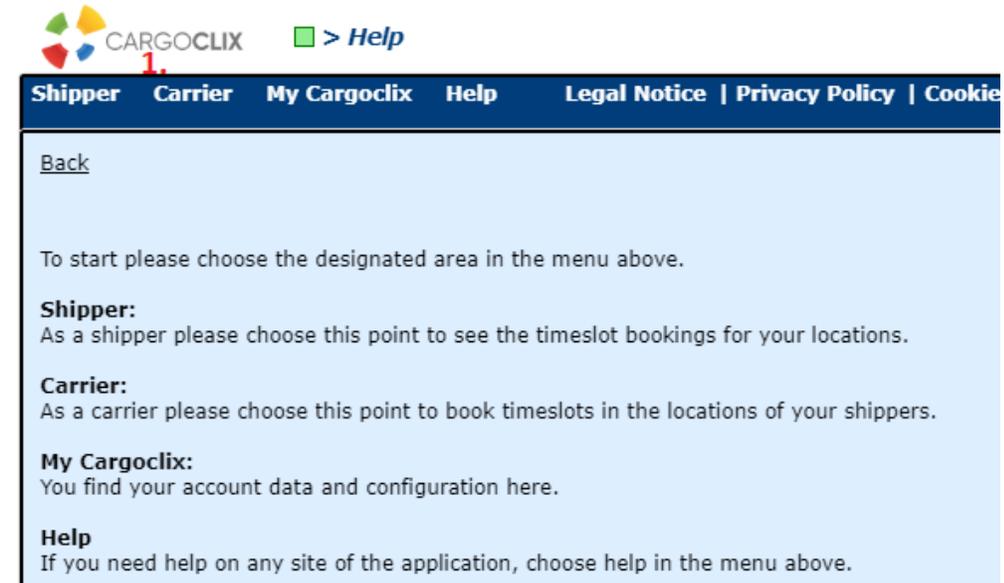


# INSTRUCTIONS FOR THE USE OF CARGOCLIX

- To get started, log in at [login.cargoclix.com](http://login.cargoclix.com)



- After logging in, this window appears, here "**1. Carrier**" must be selected



- To be able to book an appointment the points **2.**, **3.**, **4.** & **5.** must be selected the same way

CARGOCLIX > Carrier > Timeslots

Shipper Carrier My Cargoclix Help Legal Notice | Privacy Policy | Cookies | Terms & Conditions

Schedule Bookings Bookings (Beta)

CargoMarket: TST-FMC Location: FMC Gernsheim Group: Wareneingang;

FMC Gernsheim Schedule not loading?

Quick search 07.11.2022

Wareneingang	06:00	06:30	07:00	07:30	08:00	08:30	09:00	09:30	10:00
Wareneingang 1									

- ATTENTION: The appointments must be booked until the day before (**6.**) at 14:00, otherwise the time slots are grayed out (**7.**) and cannot be booked.

CARGOCLIX > Carrier > Timeslots

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Schedule Bookings Bookings (Beta)

CargoMarket: TST-FMC Location: FMC Gernsheim Group: Wareneingang;

FMC Gernsheim Schedule not loading?

Quick search 04.11.2022

Wareneingang	07:30	08:00	08:30	09:00	09:30	10:00	10:30	11:00	11:30
Wareneingang 1			7.						

- The magnifying glass (8.) gives you an overview of the data that must be filled in to be able to book an appointment.
- In addition, the "game rules" are set out here.

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Schedule Bookings Bookings (Beta)

CargoMarket: TST-FMC Location: FMC Gernsheim Group: Wareneingang;

Dear users, with SAFE CHECK-IN the driver checks in directly from the truck via app - w

FMC Gernsheim Schedule not loading?

Quick search

	07:30	08:00	08:30	09:00	09:30	10:00	10:30
Wareneingang							
Wareneingang 1							

**CargoMarket:** TST-FMC  
**Location:** FMC Gernsheim  
**Ramp name:** Wareneingang 1  
**Ramp type:** Standard Ramp  
**incomming:** Yes  
**outgoing:** No

Description:  
 When booking a time slot, the following fields are mandatory and must be filled in:

- Company (drop-down menu)
- Order no. = reference
- Name of the carrier
- Truck license plate
- Supplier (drop-down menu)

Without this information it is not possible to book a time slot.  
 If the information is not filled in correctly/completely, the time slot will be cancelled.

A booked time slot does not mean that the appointment is bindingly agreed.  
 Only when you receive the confirmation for your time slot, the appointment is confirmed and fixed.

Once a time slot is booked (after confirmation) a change of the time is no longer possible.  
 Only the following information can be changed afterwards: Order/order no. (reference), name of the carrier and truck license plate number.

You can use the comment field to give us information, such as the truck is in a traffic jam or similar.

**Beginning of booking phase:**

**End of booking phase:** Whole week (default) 1 day(s) earlier at 14:00 (fixed end)  
 Monday 3 day(s) earlier at 14:00 (fixed end)

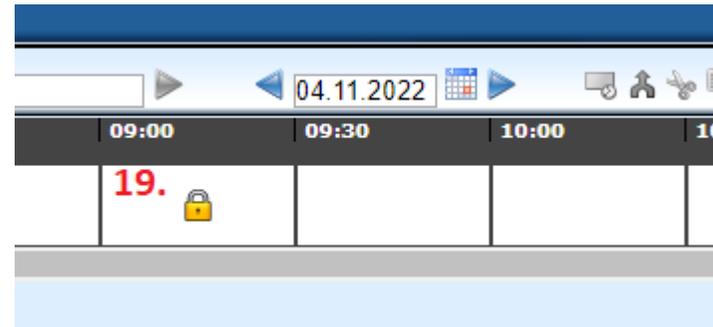
**1.State:** Booking confirmed  
**2.State:** Arrived, Should be reached 10 minutes before the beginning of the time slot  
**Critical start state**  
**3.State:** Begin of unloading  
**4.State:** End of unloading  
**5.State:** Departure

- An appointment is booked by selecting a free time slot (9.), a red frame appears.
- Then you need to click on the "Pre-Book" field (10.).
- The "Booking data" window will open (11.).
- Under "Company" (12.) must be your company name.
- The fields 13., 14., 15. & 16. must be filled in.
- The "Comment" field (17.) is not mandatory.

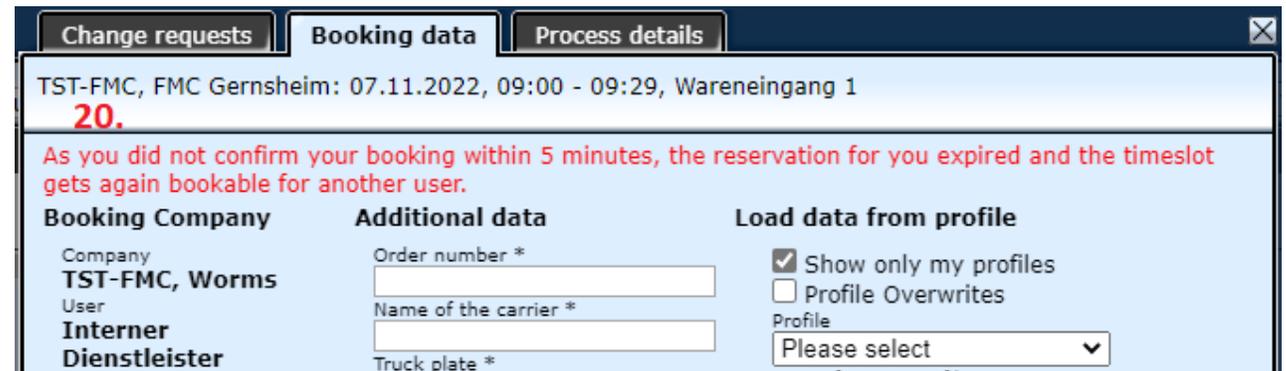
- To complete the booking, you still need to save (**18.**).



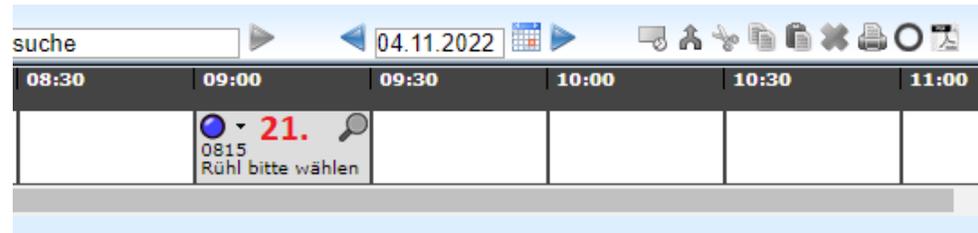
- During booking, the time slot is locked (**19.**) and so can not be booked by anyone.



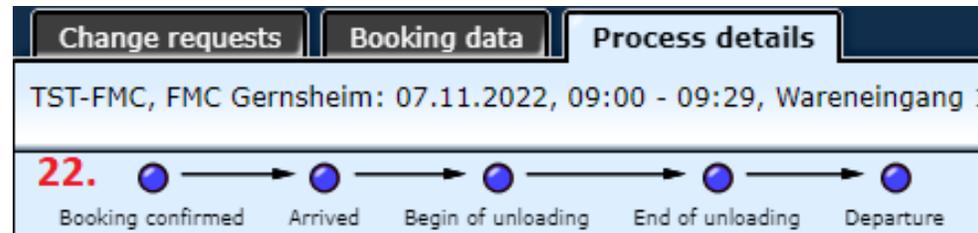
- ATTENTION: If after 5 minutes the appointment has not been saved, then the reservation is canceled (**20.**).



- When the booking has been saved, the date is visible (21.).

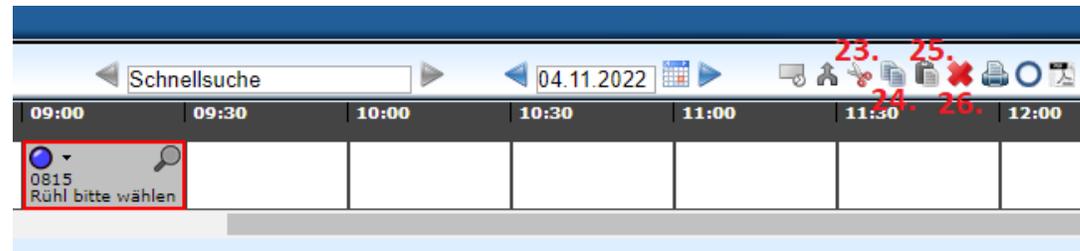


- Click on the blue dot (21.) to display the "Process details" (22.).

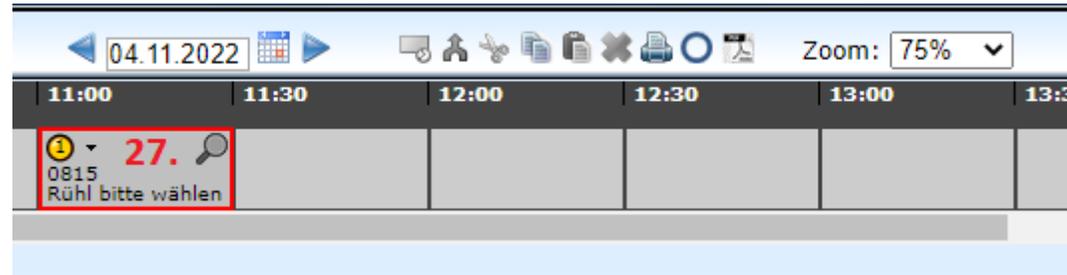


- Appointments can be edited when they are selected (red frame).

- 23. = "Cut"
- 24. = "Copy"
- 25. = "Paste"
- 26. = "Cancel booking"



- ATTENTION: Only when the blue dot is yellow (**27.**), then the appointment is confirmed. Additional you will receive an automated e-mail (**28.**).
- Confirmed dates can no longer be postponed. They can only be canceled (**26.**).



Dear Sir or Madam,

**28.**

with this e-mail we confirm the booked time slot.

<https://www2.cargoclix.com/Switch/Schedule.aspx?bookId=35232577>

Cargoclix ID: 35232577

Ref: 1122334455

07.11.2022 with time 12:00

This email is automated, please do not reply to it.

If you have any questions or complications, please contact us at [Gernsheim-TST@fmc-ag.com](mailto:Gernsheim-TST@fmc-ag.com).

With kind regards

TST GmbH

Marie-Curie-Straße 1a

64579 Gernsheim, Germany

- If an appointment is cancelled by TST, you will also receive an automated email, see example (29.).

Dear Sir or Madam,

**29.**

with this e-mail we would like to inform you about the cancellation of your time slot.

Reason: Already too many deliveries from you this day

This email is automated, please do not reply to it.

If you have any questions or complications, please contact us at [Gernsheim-TST@fmc-ag.com](mailto:Gernsheim-TST@fmc-ag.com).

With kind regards

TST GmbH

Marie-Curie-Straße 1a

64579 Gernsheim, Germany

If you have any questions, please contact:  
[support@cargoclix.com](mailto:support@cargoclix.com)  
+49 761 20 55 11 00